



**Self-Tracking Form**  
*Certificate in PAC & Grassroots Management*

Total credits required: 25  
Credits required for specialization: 15

Please indicate the specialization you are pursuing:

- PAC Management  
 Grassroots Management

- Candidates should expect to complete the program requirements within three years of application.
- Programs more than 30 days prior to the date of application will not count toward certificate completion.

**PAC or Grassroots Specialization:**

(15 required credits)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

**Additional Credits:\***

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Compliance Programs:**

(5 required credits)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Community Engagement:**

(5 required credits)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

**\*Additional credit information**

Required elements include:

- 15 specialization credits
  - Participants must attend the Annual Conference (National PAC or The Advocacy Conference) related to the area of their specialization at least once
- 5 compliance credits
- 5 community credits

The purchase of recorded webinars will not count toward a certificate. Only participation in live webinars will be given certificate credit, and only those individuals actually registered for the webinar are eligible to receive credit.

To earn credit as a virtual participant, you must engage on the virtual platform; be logged in and active for the duration of the event; ask questions; and provide feedback and commentary during discussion periods.

Attendance and participation throughout an entire event is required to receive credit in any program. Registration without attendance or early departure from an event will not count towards certificate completion.

*NOTE: Since the Public Affairs Council has no input on the agenda or content of programs held by other organizations, credit will not be given for attendance at non-Council training programs.*