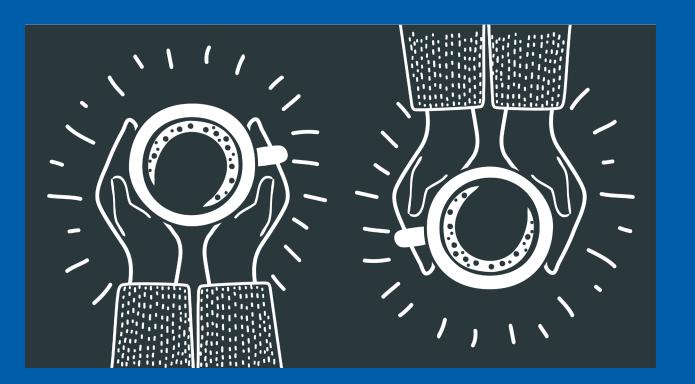
April 20, 2021



Membership Orientation

You will receive a \$5 virtual Starbucks gift card to the email address you registered for the orientation with!



Today's Agenda

1. Introduction

• Who we are

2. Resources and Services

- Education
- Expertise
- Community
- 3. How to get involved



Public Affairs Council Profile



10,000+ PUBLIC AFFAIRS PROFESSIONALS

700+ MEMBER ORGANIZATIONS

7 OF THE FORTUNE TOP 10 COMPANIES

HEADQUARTERS IN Washington & Brussels

MEMBERS FROM MORE THAN **25** countries

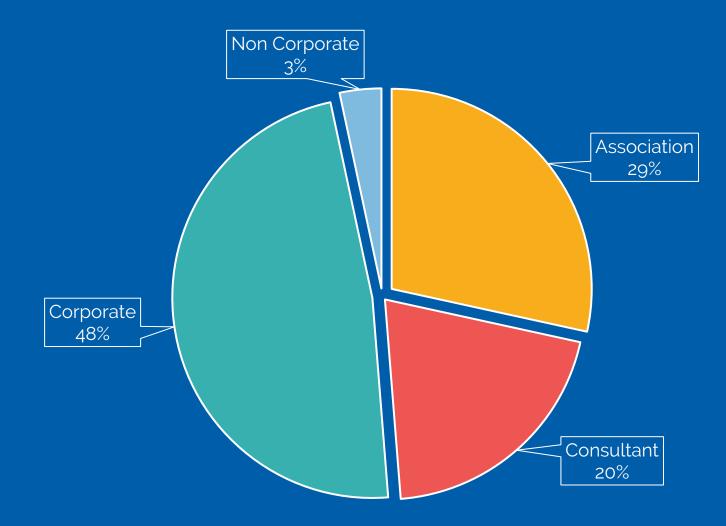


You're in Good Company





A Diverse Community





Where are Your Peers?

United States (Non-DC) 52% DC Area 35%



International 13%





Manage Your World





Membership Benefits



Expertise



Executive Education



Community















Knowledge Areas

- Government relations strategy & management
- Grassroots & ally development
- PACs & campaign finance
- Digital & social media
- Corporate social responsibility
- Communications
- Global public affairs
- Legal & ethics compliance
- Issues management
- Measurement & evaluation





Staff Experts



Doug Pinkham



Andras Baneth



Kristin Brackemyre



Erica Harris



Tori Ellington



Nick DeSarno



Kelly Memphis



João Sousa



Questions We Can Answer



Guest Speakers for Your Meetings



Legal Guidance

Prominent election law attorney, Ken Gross, is available to members for legal advice on federal & state issues:

> PAC & campaign finance
> Lobbying registration (including grassroots)
> Ethics laws





Political Intelligence from Inside Elections

Likely New Members of the 117th Congress

Election 2020

nside



MEMBERSHIP ORIENTATION

Nathan Gonzales Editor & Publisher Inside Elections Predicting election outcomes can be a fraught business. You don't have to look further than the 2016 presidential race to see that.

But for some races, one candidate has such an advantage -- due to the constituency's partisan lean, candidate quality, or other factors -- that their path to office is nearly assured. Those are the races rated as Solid by Inside Elections.

Here are the likely new members of the 117th Congress:



Research & Benchmarking

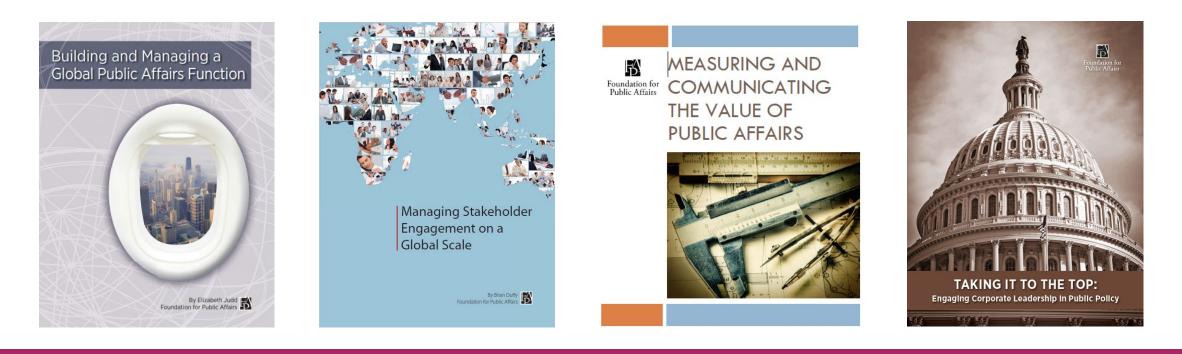


Visit pac.org/publications for complete list



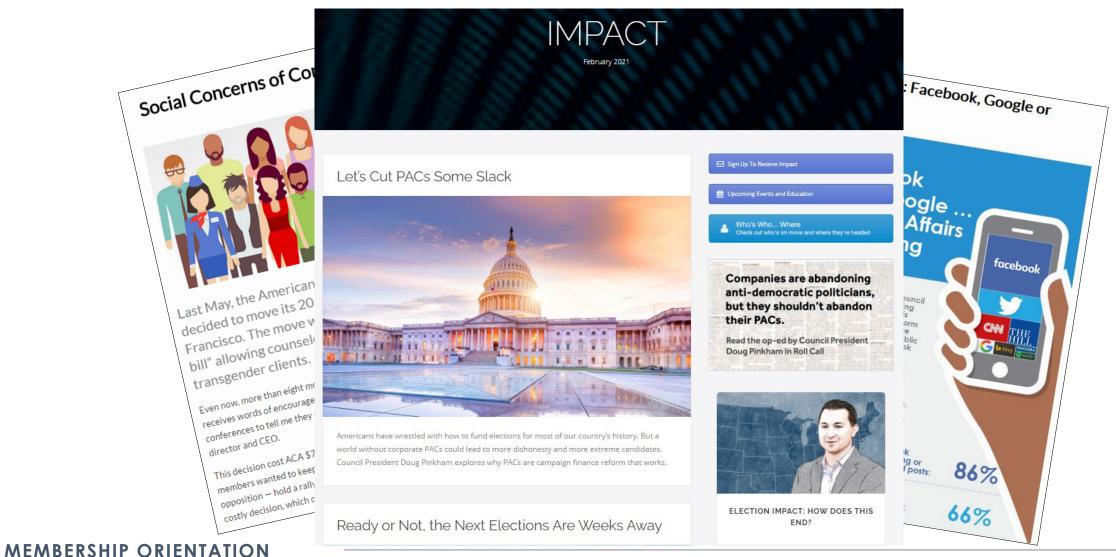
Foundation for Public Affairs

Through workforce development initiatives focused on diversity and inclusion, and by conducting research on emerging issues and trends, the Foundation invests in the future of the profession





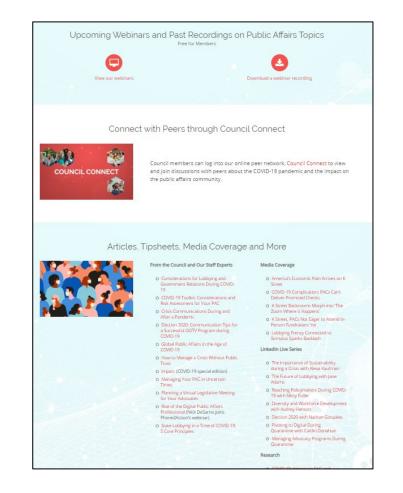
News & Analysis





Working Through COVID-19 Together







II. Executive Education





Hallmarks of Council Events

- Peer-to-peer learning
- Unparalleled <u>networking</u> opportunities
- <u>Practical advice you can implement</u> immediately
- <u>Benchmarking opportunities</u> with best in class
- <u>Resource materials</u> to continue your learning
- <u>Best-in-class speakers</u>















Signature Events

- The Advocacy Conference
- National PAC Conference
- Digital Media & Advocacy Summit

- State & Local Government Relations
 Conference
- Spring Executive Meeting
- Public Affairs Institute



60+ Free Webinars (& Recordings) for Members

- Visual Storytelling for Education and Persuasion
- Developing a Next Generation Grassroots Program
- How to Leverage Your LinkedIn Profile
- Building and Leveraging PAC Charitable Match
- Case Studies in Coordinating State & Federal Lobbying



50% Off Upcoming Bootcamp



MEMBERSHIP ORIENTATION

House Bootcamp: Committees, Procedures and Tactics

April 27, 2021 1:00 pm - 4:00 pm ET Virtual

Want to expand your expertise and elevate your advocacy strategies for Congress? Join us for this deep dive into the workings of the U.S. House of Representatives. Our experts will provide an in-depth overview of the processes, procedures, and key committees of the House, as well as trends to expect from the current class.

PA

Certificate Programs

- PAC & Grassroots Management
- Public Affairs Management
- Government Relations & Lobbying



III. Community





Mentoring

PA

A

Professional Networks

- Political Involvement
- International Network
- Social Responsibility
- State Government Relations
- Association
- Emerging Leaders





Social Media

@PACOUNCIL





Jobs Page





Find a Job

It's your career – take control! The Career Center lists the most recent public affairs job announcements and career opportunities from top corporations, associations and firms.

View Jobs

Post a Job	Career Resources	Jobs with the Council
Looking to make your next great hire? The Career Center posts job openings exclusively for public affairs positions. And it's free for the first 30 days.	The resources in the Career Center help you prepare for your next move – whether that's advancing in your current company or making a career change with a new	Do you love public affairs and want to h elevate the profession? We may have a j that's perfect for you.
Learn More	organization.	Learn More

Accessing the Members-only Portal & Council Connect

My Events

<i>Register Today!</i> Virtual: Digital Media and Advocacy Summit June 22, 2021 Agenda Registration		Connect with your peers! Join a members-only Council Network. Not a member? Contact our membership department at membership@pac.org				COUNCIL CONNECT Where public affairs pros learn, share and <i>CONNECT</i>		
	Event Name		for more info	ormation.			LATEST DISCUSSIONS	POLLS
Upcoming	2021 Webinar: March Membership Orientation		Committee		Position	End Date		
			Association Net	twork	Member		RE: INTERNAL GOVERNMENT RELATIONS UPDATE EMAILS	
	2021 Workshop: Strateg Global Public Affairs						BY: KELLY MEMPHIS , YESTERDAY POSTED IN: STATE GOVERNMENT RELATIONS NETWORK	
	2021 Virtual Workshop: Success - Understanding Reporting	Are	Areas of Interest				Hi Sonji, These are excellent! Thank you for sharing, exactly the type of example I needed. I especially like the title "Washington Wire" title. Best regards, Kelly Kelly Memphis Sr Mgr, Gov't Relations & Stakeholder	HOW HAVE CHANGES TO DIGITAL AD POLICIES IMPACTED YOUR ADVOCACY STRAT
	2021 Workshop: Incentiv PAC Engagement			-	of interest. Interes	ts	RE: INTERNAL GOVERNMENT RELATIONS UPDATE EMAILS BY: SONJ WILKES, 3 DAYS AGO	O No change
	2021 Webinar: Developin Framework for Your PAC		e used to send relevant news, event and				POSTED IN: STATE GOVERNMENT RELATIONS NETWORK	
SEE FULL LIST OF EVENTS		pro	programming information targeted to your needs.				Hi Kelly- While not exactly internal (these emails go out to our entire mailing list, including our staff and state-based organization staff), here are two examples of how we	
		hav me cor	order to receive C ve your IT departi mbers.pac.org ai npany's safe sen W AND UPDATE YO	ment add p nd informz. nders list.	net to your	se	keep our community informed of our policy and advocacy efforts: Monthly 1 person recommends this.	USEFUL RESOURCES ADD



Member Requests

- Respond within 24 hours Monday Friday
- Send Council guidance, tip sheets and best practices
- Send strong examples from other PACs



Hi Michelle,

Happy Friday! I am attaching here a tip sheet on designing a brochure as well as some helpful examples for you to take a look at. I think the purpose of a brochure is to educate, provide answers to important questions, define the PAC and describe how to get involved. Infographics are one of the best ways to educate on the PAC in an eye catching way so I am also including some helpful examples in that department.

I hope these are useful and please let me know if you have any further questions. Have a great weekend!



Council Tip Sheets and Guidance

Public Affairs Council

Tips for Designing a PAC Brochure

When seeking a contribution from potential members, PAC professionals can either present a percentage of income or a fixed dollar amount option for suggested contribution guidelines.

Percentage of Income Approach

- Always offer a suggested guideline. Either a fixed percentage of bi-weekly income or a
 graduated scale of bi-weekly income.
- A fixed percentage is equitable across all salary levels. The contribution increases according to salary increases. A commonly used guideline is one-half of one percent, or 0.5 percent of income.
- A graduated scale of percentages is viewed as a fairer distribution of the burden. The contribution increases according to salary increases, and senior officers recognize their greater stake in the company by contributing a greater percentage of income. Suggested guideline is 0.6% for senior officials, 0.5% for middle managers, and 0.4% for lower-level managers.
- Demonstrate how small the suggested contribution really is. Translating the percentage into a "real" dollar amount is an excellent way to show this. For example, 0.5% = 21 cents per \$1000 of income.

Fixed Dollar Amount Approach

- Always offer a suggested guideline. Either a fixed dollar amount every week or a graduated scale of fixed dollar amounts.
- Some companies feel that a <u>graduated scale of fixed dollar amounts</u> appears to be more honest. It is easier to see the fair distribution of the burden with dollar amounts. However, contribution does not automatically increase with salary increases.
- Demonstrate how small the suggested contribution really is. For example, \$18K-\$24K = \$5 a month, \$24K-\$30K = \$7.50 a month, and so on.

Offering incentive club options increases PAC incomes, assuming that the number of contributors remain constant. Also, recommending a higher level of contribution makes the "standard" suggested guidelines appear more acceptable.

Tips for an Effective Incentive Program

- Use a graduated scale of percentages to set up the incentive program. Asking for fixed dollar amounts is unfair for lower and middle level managers.
- Set up scales with prestigious sounding names. For example, Associates Level (0.5%), President Level (0.75%), and so on.
- Recognize these high-end contributors with a special gift. A luncheon or banquet would be appropriate, or a thank you note of some sort.
- Do not neglect people giving at the standard level. Refer to them as contributing at the "Associate" level so that they feel they are doing something special.

When asking for the timely return of enrollment cards, it is important to set up an effective system so that prospected members are not feeling pressured to act.

2121 K SL N.W., Suite 900, Washington, D.C. 20037 | 202.787.5950 | Fax 202.787.5942 | www.pac.org | @PACouncil

Public Affairs Council

Tips for an Effective Card Return System

- Always specify a due date. A PAC has the option of following up with unreturned cards or not.
- Ask that all enrollment cards be returned to the solicitors and not an anonymous PO box. This personal tie-in will encourage the return of cards.
- Making the return of cards mandatory re-enforces the idea that the PAC is an important, endorsed program. Be careful not to alienate members with high-pressure tactics. Install a safeguard on the card with a check off box requesting additional information. This way the PAC is still personally communicating with the cardholder.
- Offering an incentive to encourage the return of cards can be an effective approach. The message would be advocating the return of the card for a "special" gift of some sort with the return of the card.

Tips for the Design of the Card

- Use the back of the card to ask for comments on the PAC. This offers a sense of
 ownership to members, and allows the PAC to compile a list of potential volunteers or solicitors.
- Make the card simple. Make sure it is not cluttered and easy to read.
 If possible, fill out the general information for them. All the prospective member should have to do is check a five boxes and sign the card.
- Provide a return employee. Print the members return address on the envelope to personalize
- Consider using a heading that implies team spirit. Such as "Make me a Part of the Team!"
- Do not attach the card to the brochure. Separate cards draw more attention.
- Do not print the card on glossy paper. They are difficult to write on.

Make sure to include the appropriate FEC disclaimers on all solicitation materials that inform the potential contributor of the political purpose(s) of the PAC and their right to refuse contribution without reorisal.

Disclaimers

- The Commission does not specify where the disclaimer needs to appear. It is to the
 PACs advantage to make legal disclaimers as unobtravive as possible by placing them on a
 brochure that accompanies the eard but not on the eard itself.
- If using a recommended contribution guidelines then include the following in your disclaimers: guidelines are only suggestions and they are free to contribute more or less than the suggested without being disadvantaged in anyway.
- Make sure to note on card that contributions are not tax deductible this disclaimer is only required if your PAC averages over \$100K annually.

2121 K St. N.W., Saite 900, Washington, D.C. 20037 | 202.787.5950 | Fax 202.787.5942 | www.pac.org | @PACourcil



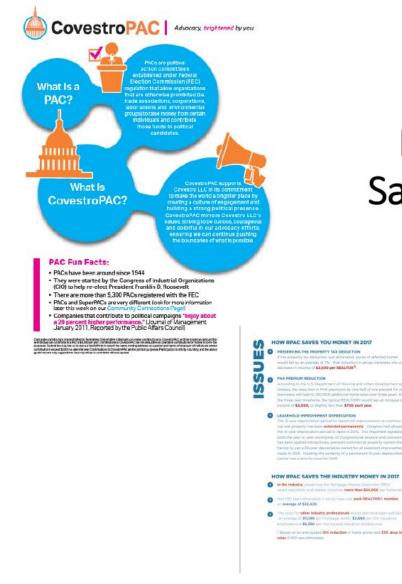
Finally, it is important to show members what there contributions are being used for, and what benefits they receive by being a member. A brochure outlining this information should accompany the enrollment card.

What to Include in Brochure

- Background Information on PAC. Things like PAC purpose, goals, and recent accomplishments would be appropriate. A couple of quotes from prominent figures would also be an excellent addition.
- · Information on PAC operators. Staff and PAC Board members.
- Member benefits and special events for PAC members.
- Information on publications. Inform prospective members of PAC newsletters, annual reports, and pre-election reports that they would receive as members.
- Include your suggested contribution guideline. This is where the PAC gets to sell itself to the prospective member.
- Include information on how contributions are used. Make sure to inform contributors
 that their contributions are not used for overhead.

2121 K St. N.W., Suite 900, Washington, D.C. 20037 | 202.787.5950 | Fax 202.787.5942 | www.pac.org | @PACouncil





Best Practices: Sample Resources

0	PRESERVING THE PROPERTY TAX DEDUCTION If the property tax deductor was eliminated, prices of affected tornes would fell that an eventure of 7%. This relations in prices translates into a decrease in income of \$2,300 per REALTOR ³⁹ .
0	FIA PREMIUM REDUCTION According to the U.S. Department of housing and taken Development as transing, the residue to FMD partments by new half of one parcent for more borrowers will like to 250000 addresses forms while owe three years. Over the times year invalues, the logical IPEATORN would see an involve of the times year.
0	LATENCE PROVIDENT DEFECATION The 5-web description annulate searched recommension economic devial protectly in the endedded protection. This represented above the first of protection annulate large in 2020. This represented application are been also also allowed approximations and annulate the first of the search of the commentation annulated and the search of the search of the search of the search of the been also and the search of the search of the search of the been also also also and the search of the search of the been also and the search of the search of the search of the control was a search place detection.

HOW RPAC SAVES THE INDUSTRY MONEY IN 2017 A the industry, cross-weet the Minister ted inclusion more than \$24,000 per forme take

tad PTIT been communed, a sould have cod each REALTOOK remoter an average of \$22,430. voots for other Industry professionals would also been been subsi wrenge of \$10,000 per frintigipe lender \$2,000 per filte insuence articip-res and \$6,260 per then inp and relocation prohitement.

INVEST IN RPAC The REALTORS® Political Action Committee (RPAC) advocates of behalf of REALTORS? and real estate issues that benefit you and the RPAC is non-partition in its selection of condidates. Now more than even it is critical for REALTORS? across America to come

ACT ON REALTOR" PARTY ISSUES

VOTE FOR REALTOR® PARTY CANDIDATES

WE ARE THE REALTOR * PARTY. As a member of the REALTOR® Party, you:

stynamic real estate market brings to our communities. From city hall to the state house to the U.S. Capitol, our elected officials are making decisions that have a huge impact on the bottom line of REALFORE[®] and their clients. Through the support of REALTORS[®] like you, the REALTOR® Party represents your interests.

For more information visit realtoractioncenter.com/rpac

Fve been a long-term RPAC investor because I believe in the " protecting the issues that guide our industry - Keki Lybibert, 2017 Major Investor Council Chekr

33



AIRBUS PAC

decisions affect each of us, and everything we do-including our responsibilities at work, and in our communities

AIRBUS

COLUMN STREET,





What gets Airbus PAC apart from other PACs? It's a good government fund that is truly led by you, our employees! Your employee P/IC amplifies cur oblective voice so the issues that matter to us locally can be heard in Washington, D.O.



2

Public Affairs Council



Benchmarking Data

Trends in Solicitation Approaches	2019	2017	2015
Online solicitations (e.g., email)	91%	88%	89%
Peer-to-peer solicitations	67%	69%	64%
Small group meetings	56%	61%	58%
Large organization events (e.g., leadership or shareholder meeting)	48%	51%	25%
New hire communication or orientation	39%	38%	39%
Large group meetings	38%	39%	37%
PAC video	35%	33%	40%
Fundraising events (e.g., dinner, reception, auction)	34%	27%	33%
Regular staff meetings	22%	28%	29%
Phone calls	17%	18%	17%
Interoffice mail	13%	18%	19%
Mail to home address	6%	12%	13%
Mobile solicitations via text or app	196	096	0%
Other	396	396	496

Solicitation Approaches	Most Used	Most Effective
Online solicitations (e.g., email)	91%	64%
Peer-to-peer solicitations	67%	54%
Small group meetings	56%	31%
Large organization events (e.g., leadership or shareholder meeting)	48%	20%
New hire communication or orientation	39%	5%
Large group meetings	38%	15%
PAC video	35%	6%
Fundraising events (e.g., dinner, reception, auction)	34%	18%
Regular staff meetings	22%	5%
Phone calls	17%	8%
Interoffice mail	13%	4%
Mail to home address	6%	196
Mobile solicitations via text or app	196	0%
Other	3%	0%
n =		143

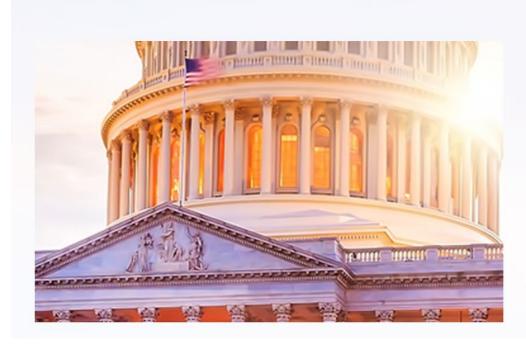
Other responses include: Managers online tool, Online webinar for all eligibles, PAC newsletter, Set up solicitation tables at key company events.



Public Affairs Council

PAC Resource Hub – pac.org/pacfacts

Facts Sheets and Resources



Communicating the Importance and Necessity of Your PAC Preparing for Inquiries about Corporate Political Contributions Sharing the Value of Your PAC Super PACs vs. Connected PACs Frequently Asked Questions and Sample Responses Video: What is a Corporate PAC? Key Points from the 2019 Corporate PAC Benchmarking Report Importance of Association PACs Importance of Corporate PACs



Public Affairs Council

PAC Evaluation Framework



Developing a Comprehensive Candidate Evaluation Framework

The attempted insurrection at the U.S. Capitol on January 6, 2021, was an unprecedenced event that led many companies and associations to ne-examine their political contribution strategies and actions. While some business PACs eased contributions to the H2F lawmakers who refused to certify the 2020 election results, many more have paused all contributions while they assess their giving criteria and the behavior of past recipients. In order to help organizations in their review processes, the Public Affairs Council has developed recommendations and a sample framework that can be used to manage corporate political involvement decision-making now and in the future.

A well-developed, strategic and thoughtful candidate evaluation process is critical when an organization decides to offer a political voice to employees or members and support candidates with PAC dollars. This process can help the PAC increase buyin; improve transparency and gain trust with stakeholders including employees, shareholders, retirees, members and unions. And, when controversity strikes, a thoughtful approach lets the news media and general public know your PAC is not only compliane with lease but also response to stakeholder concerns.

Before each election cycle or on an as-needed basis, it's important to take time to review your decision-making processes, engage in a dialogue with those who will be involved in managing those processes, and research potential candidates. This review should include an examination of your condidate contribution orteenia and a discussion of potential updates or revisions. Remember that these orteenia should guide your contribution strategy but still leave room for the reality of changing priorities, events and needs. Addisonally, this is a good time to communicate with employees to state your commitment to legal, ethical, strategic and transparent decision-making on political contributions.

When undergoing this review process, the Council recommends you take the following steps:

 Review your company's core values, beliefs and commitments. Be sure to reread your sustainability and corporate responsibility pledges; guiding principles on workforce diversity, equity and inclusion; CEO and board statements on business values; and other documents related to your corporate purpose. Identify those statements and pledges that are sared and

U.S. Office, XX3, K18, NW, Sulle gen, Wehnigton, D.C. 2002;1:XX2:XX2 gass, Suspense Office: Square Anthenia 7, 2000 Brasnikii (192)? agd:3/tagt.3/tagt.9 www.gass.org (gBACnuncii: @ 2010; The Public Affairs: Council:



_						
	PAC Evaluation Framework					
	Criteria	Points				
1	n en issues el importance 10 Random Corp.	President				
-	Banking and commerce	1.5				
Metrics	+ HR 123	200				
	Consumer protections					
	Environmental sustainability	1.5				
	Privacy					
	· 58.1200					
	Yai	15				
	Knowledge of the industry: relevant background / experience	15				
	Previous support of industry / policy priorities, existing relationship	1.5				
	Deferred Action for Childhood Arrivals (DACA)	1				
	Support for increased minimum wage	1				
	Total Points Earned / Total Points Possible:	7/12.5				
Pasi	tion on a committee of jurindiction over policy issues of importance to Random Corp.	Sector Sector				
	House Ways and Means					
	House Energy and Commerce	1				
	House Appropriations	1				
-	House Education and Workforce	1.0				
	Senate Finance	1				
	Senate Health Education Labor and Pension					
	Senate Appropriations					
	Committee Chair	1				
	Ranking Member					
	Total Points Earned / Total Points Possible:	1/2				
Hec	ted Leadership Position					
	Speaker of the House					
	House Majority Leader					
	House Majority Whip					
	Assistant Speaker					
	House Democratic Caucus Chairman	1				
	House Minority Leader					
2	House Minority Whip	10				
Method	House Republican Conference Chairman					
-	House Republican Policy Committee Chair	1				
	Senate Majority Leader					
	Senate Majority Whip					
	Assistant Democratic Leader					
	Senate Minority Leader					
	Senate Minority Whip					
_	Senate Republican Conference Chairman					
	Total Points Earned / Total Points Possible.	971				

U.S. Office: 241 K.S. N.W., Sube 900, Washington, D.C. 20037 (2027)79492793960 | www.paccorg | @PACouncil European Office: Square Ambients, 7, 1000 Bioantelli, (hg3) ag625tag5 | www.paccorg | @PACouncil @ 2021; The Public Affaires Council



EVALUATING THE 147 ELECTION OBJECTORS

Some organizations have already made the decision not to provide PAC support during this election cycle to the 147 Members of Congress who voted against certification of the Electoral College results. For companies and associations who have not made that determination or will reevaluate support after a specified amount of time, the Council recommends approaching this process in the following way:

1. Review and identify previous support for the 147 objectors.

- 2. Of those members that received past political support, determine which of them, for a variety of factors, your PAC may consider supporting again. This will help you narrow your focus from the entirety of the 147 to those individual members your organization may seriously <u>consider</u> supporting again. Conduct a thorough discussion and review process by the PAC board, government affairs team and other key stakeholders before any decisions are made on future support. This process may include, but should not be limited to:
 - Rigorous research on these individual members, such as reviewing public statements, social media posts, individual actions taken prior to, on and after January 6.
 - Any subsequent conversations your team has had with the member or their staff to understand their reasoning for their objecting vote and subsequent views.
 - A walk-through exercise of your criteria and/or evaluation framework for each individual member to obtain their total score.
 - Discussions that weigh the potential risk and impact with the PAC board, government affairs team and other key stakeholders before making a <u>collective</u> decision.
- Regardless of the PAC's decisions, expect that future political support to any of the 147 will be heavily scrutinized externally and internally. If the PAC proceeds with supporting a member despite these risks, discuss and prepare to defend that decision. These decisions demonstrate the importance of having a clear, methodical and transparent framework for evaluating candidates.

ADDITIONAL EXAMPLES OF CONTRIBUTION CRITERIA

The following are actual examples of revisions or additions to PAC contribution criteria that have been shared by Council members in the wake of the events of January 6, 2021. This list will continue to be updated.

U.S. Office: 243: K.S. N.W. SullingsOn. Weshington, D.C. 2002;1302:7875;930. https://www.paccorg.l.gBACouncil European Office: Square Ambienti 7, 1000 Binstels (119:27.495.01244) (https://www.paccorg.l.gBACouncil 4.2005; The Public Altian's Council.





Get Involved Today

Let us know how you'd like to get engaged by visiting pac.org/engagement

Expertise

- Download resources at Council Connect (community.pac.org)
- Get to know our staff experts (pac.org/experts)



Executive Education

- Executive Education
 Sign up for an event (pac.org/events)
 Enroll in a certificate program (pac.org/certificate)

Community

- Become a mentor or mentee (pac.org/mentoring)
- Join a professional network (pac.org/networks)





Contact Us

Caryn Seligman Senior Director <u>cseligman@pac.org</u> 202.787.5966 Stephanie Helsing Manager, Membership <u>shelsing@pac.org</u> 202.787.5967 Emily Wallace Manager, Membership Engagement <u>ewallace@pac.org</u> 202.787.5962

Kristin Brackemyre Director of PAC and Government Relations <u>kbrackemyre@pac.org</u>



202.787.5969



European Office Square Ambiorix 7 | 1000 Brussels europe@pac.org



MEMBERSHIP ORIENTATION

2121 K St. N.W., Suite 900 | Washington, DC 20037 (+1) 202.787.5950 | pac@pac.org

PA