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Leadership Best Practices for Women Who Lead **Top Ten Tips**

Know your value.

- Focus on what is most important to you.
- Ask, the worst they can say is no.
- Negotiate early and often.
- There is no such thing as work-life balance, there is just LIFE.

Set clear expectations.

- Set goals. Develop a plan. Make them known. Be intentional.
- Stop worrying about everyone else.
- Find, build and nurture your tribe.
- Never stop learning.

Know Your Value

- Your time is valuable
- Your work is fulfilling
- You are worth the investment
- You make a difference
- You are equal

There is no such thing as work-life balance, there is just LIFE.

- There are 24 hours in a day
- Set **YOUR** priorities
- Learn to say <u>NO</u> gracefully
- Lean into what is important to <u>YOU</u>
- Stop apologizing

Set Clear Expectations

- Your time is valuable
- No one will ever ask for less
- Make them clear for you and everyone else
- Write them down
- Get agreement and commitment

Stop Worrying About Everyone Else

- Things are not always as they seem
- Do you find your work fulfilling?
- Do you believe you are compensated well?
- Appreciate how far you have come
- Focus on
 - You
 - Your team
 - Your goals
 - Your plan
 - Your future



Thank you

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