

Dear XXXXXXXX member,

The last few months have been an exceptionally busy time across our company and certainly in terms of our political action committee, XXXXXXXX. We wanted to provide a brief update on where we are and on the important work ahead.

### **20XX Elections**

The fast approach of Election Day is a perfect reminder of the important role our PAC plays in ensuring candidates who understand the issues vital to our company's mission and success get elected to office. Our PAC has contributed to XXX candidates and xx PACs and Parties in the 20XX election cycle, to candidates of both parties and in every state in which we operate, as well as at the federal level.

Most importantly, please remember to educate yourselves on the candidates and issues and exercise your right to vote on Election Day (or in early voting where allowed). This right is largely taken for granted in the United States, but all we have to do is read the newspaper or watch the nightly news to see countless examples of nations and people who do not enjoy this basic freedom.

With that right comes a responsibility, as President Franklin Roosevelt said:  
"Democracy cannot succeed unless those who express their choice are prepared to choose wisely. The real safeguard of democracy, therefore, is education."

### **Other matters**

We are currently holding appreciation luncheons around the company; our next one will be in XXXXXX on XXX. XX. Look for additional information to follow. We would love to have you join us for one of these events.

We'll also be holding our annual PAC Board Retreat next month to determine the strategy and direction for XXXXXX in 20XX.

We welcome your input and questions at (email address), and encourage you to visit our website to learn more about the PAC, the elections and other matters.

Again, thank you for your contributions. Our PAC simply would not exist without employee volunteers like you.

Sincerely,

XXXXXX XXXXX