**Sponsorship Registration**Webinar Sponsorships
Public Affairs Council | Washington, D.C.
**Submit to:** Carolyn Darville | cdarville@pac.org | sponsorships@pac.org | phone: 202.787.5976

|  |
| --- |
| **SPONSOR INFORMATION** |
| Sponsor Level: | [ ]  **$2000.00** **per webinar** | [ ] **$4000.00**  **2 webinars**  | [ ] **$6000.00** **3 webinars** |
| Webinar(s) sponsoring |       |       |       |
| Organization: |       |
| Contact Name: |       |
| Job Title: |       |
|  |  |
| Address: |       |
|  | *Street Address* |
|  |       |       |       |
|  | *City* | *State* | *Zip Code* |
| Phone: |       | Email: |       |
| Web Address: |       | Twitter Handle: |       |
|  |  |  |  |
| **ADVANCE PAYMENT IS REQUIRED** |
| Payment Type: | [ ]  **AMERICAN EXPRESS** | [ ]  **VISA** | [ ]  **MASTERCARD** | [ ]  **DISCOVER** |
|  | [ ]  **CHECK (payable to Public Affairs Council)** |
| Card Number: |       | Expiration Date: |       |
| CVV |       |  |  |
| Signature: |  |
| **Sponsorship Policies** * E-mails and/or marketing to the full webinar participant list by sponsors is strictly prohibited. If the Council receives complaints about e-mails or marketing sent to participants, the company will be notified. Should there be continued issues, the Council reserves the right to cancel sponsorships for current and future programs, in which case no refunds will be granted.
* Materials such as logos and copy help the Council ensure sponsor information is included in the webinar promotions and materials. The Council will send reminders in advance of deadlines, but the Council cannot guarantee the fulfillment of benefits if sponsors miss those deadlines.
* Advance payment of sponsorship fees is required. Payment must be received no later than the materials deadline for the webinar. Please reference the sponsorship confirmation you received via e-mail for specifics on the materials deadline for the webinar you are sponsoring.
* Sponsors are limited to three webinars in a calendar year.
* Webinar sponsorships do not include a speaking role for a representative of the sponsoring organization clients of the organization. The Council reserves the right to choose all webinar speakers.

**Sponsor cancellation policy****CANCELLATIONS:** Cancellations received prior to the redemption of any sponsor benefits will receive a full refund. Cancellations received after the first conference promotion has been sent or posted, will receive a 50% refund. No refunds will be issued for cancellations received a week or less before the event. Cancellations must be submitted in writing to Carolyn Darville.If the Council cancels a webinar for any reason, the sponsor will be given the opportunity to apply the credit to a future webinar or receive a refund.  |